Educational Services for the
Financial Services Industry

Center for Financial Training

CENTER FOR FINANCIAL TRAININGSM

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Who are we?

The **Center for Financial Training (CFT)** has been in the business of training and educating bank and credit union employees for over 100 years.

CFT is a not-for-profit organization that does not charge a membership fee, registration fees, or assessment fees.

The tuition and pricing you find in this catalog, and on our website, is not subject to any additional fees. eBooks are also included in tuition, if applicable!

Education and Training for Financial Professionals

For the most current and complete list of course offerings, please visit our website: www.CFTnow.org and click on the **Education & Training** tab.

Our website also features Easy Online Registration and a Live Chat Help Desk!

Center for Financial Training
10 Waterside Drive – Suite 300
Farmington, CT 06032

learn@CFTnow.org
www.CFTnow.org
(800) 795-5242

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Host an educational event or want to visit with CFT?

CFT travels across the country to showcase what we have to offer and how we can help financial professionals! View the link below to see where we will be over the next few months!

https://cftnow.org/upcoming-events/

Interested in having CFT attend your educational event?
Contact Emily today!

emily@CFTeducation.org
(860) 629-8981
www.CFTnow.org

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Additional CFT Benefits

Create an Employee Development Plan

Banks and Credit Unions face the challenge each year of how to spend their training budget in a way that will not only benefit their employees, but the overall goals of the company. Managers are busy with day-to-day tasks and find it difficult to spend time directing their employees' development. Many times, employees take classes that don't have any relevance to their current or desired position. How can managers easily assist their employees in making choices that will not only benefit the employee, but the company as well? Simple, let CFT assist you in designing an Employee Development Plan (EDP). To request more info, please email Marta@CFTeducation.org

Bring CFT Courses In-House

Virtually any course or seminar that CFT offers can be brought onsite (or delivered as a private online class) and taught to your employees at a time convenient time for your company. For certain courses, you may also purchase CFT curriculum and teach the course in-house with an internal instructor.

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Getting Started & Staying On Course

Getting started with your CFT education is as easy as registering for your first course. There are no registration fees or application fees and CFT tuition is usually employer paid (please confirm your company's tuition policy with your manager or supervisor). If your goal is to earn a CFT diploma or certificate, you may want to begin your studies with the Principles of Banking course. This course is a requirement of each CFT diploma and certificate and will give you a complete overview of the fundamentals of banking.

Once you have registered for your first course, we will monitor your progress and keep you informed of your status with each diploma and certificate along the way. Your official diploma or certificate will be issued to you when you have completed the required courses and electives. It's that easy!

Why CFT is Your Best Choice for Professional Training

- CFT specializes in education and training solutions for banks and credit unions, featuring the popular course Principles of Banking
- CFT delivers education and training in today's relevant topics, including accounting and finance; credit and lending; management and supervision; communication skills; retail banking and teller operations; sales and service; operations and technology
- CFT offers results-oriented training with immediate on-the-job relevance
- CFT is the banking industry's leader in value and effectiveness
- CFT provides networking opportunities with leaders throughout the banking industry
- CFT programs enhance internal education programs already in place
- CFT delivers a comprehensive curriculum of more than 100 programs
- CFT diplomas and certificates, college credit, and certification credit may be earned by students
- CFT instructors are "subject matter experts" with a proven track record
- CFT offers flexible scheduling options to fit every student's needs:
- Professional development seminars and webinars
- 17 Courses featuring college level curriculum
- Traditional classroom setting courses, as well as customized, on-site training

How your company benefits from "The CFT Advantage"

- Improved productivity and profitability
- Improved employee retention and morale
- Increase customer satisfaction and retention
- Informed employees stay on top of compliance issues, decreasing company liability

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Course formats to fit every learning style and schedule!

FlexLearn

FlexLearn combines the best aspects of both online and guided self-study formats to create a dynamic, personalized learning experience. Whether you crave an immersive dive into the material or want to expedite your progress, FlexLearn empowers you to set your own pace. Courses span from 6 to 13 weeks, with the flexibility to conclude your engagement early if desired. Accessible from any device with an internet connection, FlexLearn allows you to learn at your convenience—whether you're at home, at work, or on the go.

Visit our website: FlexLearn for the complete list of course offerings!

Guided Self-Study

Center for Financial Training's Guided Self-Study Courses offer flexibility while maintaining academic rigor. Designed for busy professionals, these college-level courses allow you to study at your own pace, with access to a qualified instructor just a phone call or email away. After registering, you'll receive a syllabus and login instructions to access your textbook. With up to four months to complete most classes, you'll have the support of a CFT advisor to keep you on track. Exams are proctored by a manager at your financial institution, and upon completion, you'll earn the same credits as classroom or online courses.

Courses are available from .25 credits to 3 credits. For a comprehensive list, click on Guided Self-Study!

Self-Paced Online

Our Self-Paced Online Courses are designed to accommodate busy schedules, offering the flexibility to expand your skill set, earn professional credits, or explore new areas of interest at your own pace. With a wide range of topics, interactive learning experiences, and mobile-friendly accessibility from any location, these courses allow you to learn on your terms. Whether you need a quick 15-minute module or a comprehensive course requiring up to 48 hours of study, you'll find options that fit your time and goals. Begin your learning journey today with education tailored to your lifestyle.

For a comprehensive list, click on Self-Paced Online Courses!

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Live e-Classroom Training

Our Live e-Classroom Training is delivered via a secure online platform, ensuring a safe and uninterrupted learning experience. Upon registration, you'll receive a personalized password and login link to access your course. Engage in discussions, small group activities, and skills practices that make learning interactive and entertaining. We encourage all participants to be camera-ready, as this enhances engagement, builds a sense of community, and fosters a more personal and effective learning environment.

For a comprehensive list, click on Live eClassroom Training!

Live In-Person Programs

Our Live In-Person Classroom courses offer a dynamic learning environment where you can engage face-to-face with expert instructors. Benefit from direct interaction, hands-on learning, and real-time support to clarify complex topics and reinforce your skills. Additionally, you'll have the opportunity to network with peers from diverse backgrounds, building valuable professional relationships. Experience the power of in-person learning with interactive sessions and a supportive community, elevating your professional development to the next level.

For a comprehensive list, click on Live In-Person Programs!

Schools: Virtual and On-Demand

CFT offers two flexible learning formats tailored to your busy schedule and learning preferences. OnDemand Learning provides a self-paced option, allowing you to access course materials and progress through lessons at your convenience. For those who prefer a structured environment, Virtual Live e-Classroom sessions offer live, instructor-led classes via a secure online platform, combining the interactivity of a traditional classroom with the convenience of learning from home or office. Choose the format that best fits your lifestyle and maximize your educational experience.

For a comprehensive list, click on Schools-Virtual and OnDemand!

Training On-Demand

CFT's Training On-Demand programs offer the flexibility to continue your education on your own schedule. Purchase programs anytime, access engaging content, and progress at your own pace. With downloadable presentations, comprehensive learning experiences, and accessibility from anywhere, these competitively priced programs make professional development affordable and convenient. Whether you're advancing your career or exploring new topics, Training On-Demand is designed to fit seamlessly into your busy life.

For a comprehensive list, click on Training OnDemand!

Webinars

Webinars are live, online events that enable participants to engage with expert speakers, learn about specific topics, and interact with other attendees in real-time. If purchased Live you will also get OnDemand access for 30 days with options to purchase for longer. Webinars are an efficient and convenient way to gain knowledge, interact with experts, and connect with a community of learners from the comfort of your own space.

Use links below for list of webinars and registration options.

- **Upcoming Webinars**
- **OnDemand Webinars**
- **Credit Union Specific Webinars**

Career-Focused Diplomas & Certificates

The Center for Financial Training currently offers over 30 nationally recognized diplomas and certificates, with concentrations in key areas of the financial services industry. These career learning tracks are designed for employees of banks, credit unions, and other financial service companies.

For a complete list of CFT's diplomas and certificates, click here!

Diploma Requirements and Eligibility:

- All required and elective courses must be completed with a passing grade (D or better) and the student's overall grade point average (GPA) must be 2.00 or higher.
- All courses must carry a minimum of 2.00 credits unless otherwise noted in the specific diploma and certificate requirements.
- You can transfer up to half of the course credits needed for each diploma or certificate from a college, university, or other educational organization. CFT will also consider awarding credit for other training programs (including internal training) on a case-by-case basis.
- You can complete the requirements of your diploma and certificate at a pace that suits your schedule, and the courses can be completed in any order you choose.
- To keep pace with the ever-changing financial services landscape, it becomes necessary to revise the requirements of certain diplomas and certificates from time to time. However, once you have begun the process of completing the requirements for a specific CFT diploma or certificate, you can continue to do so right through to completion, under the requirement guidelines you started with.

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Transferring Courses to a College

Students and employers alike can reap substantial benefits when employees opt to take CFT college-level courses and transfer their credits towards a degree at a college or university. Here's how this works and why it's advantageous:

Time Efficiency for Students: By enrolling in CFT college-level courses, students can complete coursework at a pace that suits their schedules, often faster than traditional college courses. This flexibility allows them to balance work, personal commitments, and education more effectively, ultimately accelerating their path to earning a degree.

Cost Savings for Employers: Employers who offer tuition reimbursement programs can significantly reduce their expenses. CFT courses are typically more affordable than equivalent courses at traditional colleges and universities. When employees transfer these credits towards their degree, the overall tuition costs are lower, resulting in substantial savings for the employer.

Seamless Credit Transfer: CFT has **16 NCCRS** approved courses!

Quality Education: CFT courses are designed to meet rigorous academic standards, ensuring that students receive a high-quality education. These courses are taught by experienced professionals and cover relevant, up-to-date content, providing students with valuable knowledge and skills that are directly applicable to their careers.

Convenience and Flexibility: CFT offers a variety of online and on-demand courses, allowing students to learn at their own pace and from any location. This flexibility is particularly beneficial for working professionals who need to fit their studies around their job and other responsibilities.

CFT college-level courses offer a practical and economical path to further education. Students save time and effort by taking flexible, high-quality courses that seamlessly transfer to degree programs, while employers benefit from reduced tuition reimbursement costs and a more educated workforce. This collaborative approach between CFT, students, and partner institutions creates a win-win situation for all parties involved.

When the time is right for transferring CFT credits to a college or university, you will need to complete a Recordkeeping Services Request Form , and using our online Bill Pay option is the quickest most efficient way to pay the administration fee. Please click on the college of your choice to review their degree programs and see exactly which CFT courses can be transferred.

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Student Policies, Procedures, and Refund Rules

The Center for Financial Training recognizes that it takes more than quality education and a commitment to the financial institution employees it serves to be successful in accomplishing our mission. We rely heavily on our solid reputation for honesty, fairness, and ethical conduct to attract our students, recruit quality instructors, and retain the high level of bank and CU support and respect that we have worked so hard to achieve. Our reputation ultimately rests on the good judgment and personal integrity of everyone - staff, volunteers, students, instructors, and all other individuals and organizations - involved with CFT. Click on the link in the title for full details of policies, procedures and refund rules.

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Want more information? Contact us today!

Marta Carey, President & CEO

marta@CFTeducation.org

(860) 357-6141

Renee Few, Vice President

renee@CFTeducation.org

(860) 629-8780

Emily Laroche, Business Development Manager

emily@CFTeducation.org

(860) 629-8981

Ashleigh Gadreault, Distance Learning Specialist

ashleigh@CFTeducation.org

(860) 256-4546

Center for Financial Training
10 Waterside Drive – Suite 300
Farmington, CT 06032

learn@CFTnow.org
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